

## SAFETY FIRST

If you are collecting the equipment for someone else please make sure this sheet is given to the equipment user to read. This sheet should be given to the site supervisor if the equipment is being hired for commercial use so that the information is available to all users. Before starting any job, be sure to spend a few minutes planning and understanding the hazards and risks of the activity and determining how you will control them to prevent injury or damage. Hirepool recommend consulting the Worksafe New Zealand *Best Practice Guidelines for Mobile Elevating Work Platforms* prior to commencing any work and to help you understand your legal obligations when using access equipment.



## Required Safety Equipment



Safety Harness



Foot Protection



Head Protection



Operator Certification

## Pre-Start Checks and Safety

**NOTE:** This sheet covers all “Elevated Work Platforms” (EWP’s):

- Read and familiarise yourself with the “**USING ELEVATING WORK PLATFORMS SAFELY**” booklet supplied with the machine and the manufacturer’s “**OPERATORS MANUAL**” Both are located in the machine operator manual case
- You must have been instructed in the safe operation of the EWP you are using
- You must have signed the “Hire Contract” and “Safe Use & Operation of Elevating Work Platforms Customer Declaration Form”
- You must ensure that the safe working load (SWL) is not exceeded at any time
- Always ensure the EWP is being used according to manufacturer’s instructions and in a manner that will not endanger other people or property
- Always report any faults or hazards to your employer or the owner of the EWP
- If the EWP you have hired is a towable item, the maximum towing speed is 90km/hr. Always disconnect it from the towed vehicle before operating.
- Ensure the EWP is appropriate for the work being done
- Ensure the EWP has a current “6 MONTH INSPECTION CERTIFICATE”
- When working on floors and bridges, etc always ensure it is designed to carry the load of the EWP, operator, tools and materials
- Daily checks must be carried out on this equipment and this must be recorded in the provided logbook.

## General EWP Safety

- Ensure you have been supplied with a full body harness (if applicable)
- When the EWP isn’t in use, ensure it is parked in a safe place and secure it against unauthorised use
- Do not leave the platform while raised
- Do not lift loads with the EWP
- Do not use on a sloping terrain unless that particular EWP is designed to
- Be aware of overhead wires (minimum of four metres clearance), branches, beams and other overhead obstructions
- Keep the worksite clear and allow for swing clearance
- Do not use unit if there is a malfunction
- Never exceed the wind ratings of the EWP
- Keep the platform clear of oil, debris etc
- Most EWPs have two sets of controls (including emergency stops, when either is activated it will cut controls to all systems). One is on the platform and the other is at the base level. The base controls can override the platform controls

## When Operating

- Fit full body harness (if applicable) as per instruction sheet given and secure harness to machine at attachment point marked on the machine
- Familiarise yourself with the controls
- Travel with the platform elevated only when the surface is firm, level and free from obstructions, jolting is magnified in the platform when it is elevated
- Carry out daily checks of wheels, tyres, fuel, water, battery and oil levels plus the sign of any leaks etc
- Always shut down the EWP before refuelling
- Never disable or modify any safety device
- Never act the fool on or around any EWP